



**4-H ALBERTA AGM  
MINUTES  
May 27, 2023  
10:30 am – 12:00 pm**

**Board Attendees:** Andy Pittman (chair), Christine Suominen, Syeda Khurram, Kathleen Linder, Nora Paulovich, Amanda Hardman, Andrea Hanson, Scott Bodie, Janice Wirsta, Simone Demers-Collins, Carmen Andrews (GoA), Kelleen Tait (MNP), Kurt Kinnear (CEO), Candice McKay (CFO), Simone Willmann (Executive Assistant/Recording Secretary), Bailey (Cobblestone/Tech).

**Regional Attendees:** Jason Boorse (Northeast), Joyce Winter (West Central), Sylvia Axley (East Central), Juanita Wagstaff (East Central), Shirley Elliott (South), Angela Foster (Calgary), Kelly McMullen (Calgary), Paul Franz (Peace), Cathy Botten (Peace), Bella Sweet (West Central), Tanya Reist (West Central), Chris Santangelo (South), Kathlyn Peltzer (South), Marion Van Sluys (South), Shirley Senger (Calgary), Jocelyn Toronchuk (Northwest), Colleen Whittal (Northwest)

**1. Call to Order - Andy Pittman**

Chair, Andy Pittman called the meeting to order at 10:33 am

**2. Pledge**

Amanda Hardman led everyone in reciting the 4-H Pledge

**3. Welcome and Introductions - Andy Pittman**

Andy welcomed everyone to the meeting and explained the process for the day including the voting process for in-person and on-line and other housekeeping details. He also summarized eligibility to vote at today's AGM. Andy introduced the 4-H Alberta Board of Directors and then conducted roll call of those present.

**4. Approval of Agenda - Andy Pittman**

Simone Demers-Collins moved the agenda be adopted as presented. Seconded by Amanda Hardman. All in favor. Motion carried.

**5. Approval of Minutes June 11, 2022 AGM - Andy Pittman**

Andrea Hanson moved the minutes be approved as written. Seconded by Kathleen Linder. All in favor. Motion carried.

## **6. Chair Annual Report - Andy Pittman**

Delivered by Chair, Andy Pittman

## **7. CEO Annual Report - Kurt Kinnear**

Delivered by CEO, Kurt Kinnear

## **8. Annual Financial Treasurer's Report - Syeda Khurram**

Syeda Khurram (Treasurer) introduced and summarized the goals and objectives of the Audit and Finance committee.

### **8.1 & 8.2 Audited Financial Statements for 2022 & ATB Investment Report**

Candice McKay (CFO) provided a high level review of the Audited Financial Statements and ATB Investment Report via pre-recorded video

Questions from the voting membership. No questions

I, Syeda Khurram, move to accept the audited financial statements for 4-H Alberta for 2022, as presented by Candice McKay. Seconded by Scott Bodie. All in favor. Motion carried.

### **8.3. Appointment of Auditor for 2023 fiscal year**

On behalf of the 4-H Alberta Board of Directors, I, Syeda Khurram, move that 4-H Alberta appoint MNP LLP as the organization's auditor for 2023. Seconded by Christine Suominen. All in favor. Motion carried.

## **9. Election of Board of Directors - Scott Bodie**

Scott Bodie (chair, Governance and Nominating Committee) presented an overview of the application and nomination and election process; the desired skills and attributes the 4-H Alberta Board of Directors sought in new board members.

### **9.1. Presentation of Slate of Nominees**

Presented by Scott Bodie:

- April Aspden for Diversity Director
- Austin Andrew for Area Director, East/West Central Region
- Nora Paulovich, Area Director, Peace Region

On behalf of the 4-H Alberta Governance & Nominating Committee, I, Scott Bodie, am pleased to make a motion to approve this slate of nominees at today's AGM, May 27, 2023. Seconded by Joyce Winter. All in favor. Motion carried.

## **9.2. Election**

Everyone voted. Scott Bodie & Kathleen Linder were the scrutineers for the election, 24 votes in favor, none opposed.

## **9.3. Election Results**

Scott Bodie presented the election results. The slate of nominees for 2023 was accepted. I, Tanya Reist move that the electronic ballots for the 2023 election of Directors be destroyed: Seconded by Juanita Wagstaff. All in favor. Carried. Chair, Andy Pittman welcomed the new Board Directors.

## **10. 4-H Alberta Bylaws Amendments - Scott Bodie**

Scott Bodie presented the amendments to the 4-H Alberta Bylaws.

Questions from the floor

- Clarification was requested regarding 5.04 in the Blackline Proposed Changes.
- Point raised that both East and West Central to each have their own Director.

I, Scott Bodie, move that we approve the amended 4-H Alberta Bylaws as presented with the exception to the amendment to 5.04. Seconded by Kathleen Linder . All in favor by show of hands. Motion carried.

I, Scott Bodie move that we approve the proposed amendment to Bylaw 5.04 as presented. Seconded by Tanya Reist. Vote by show of hands: 14 in favor, 6 opposed. Motion carried.

Paul Franz asked: now that the motion has been approved can an amendment be made to state that if the regions are unable to come to a decision or a split decision is reached due to multiple candidates the Governance and Nominating Committee will choose the best candidate for that position? Chair, Andy Pittman stated this will be added to the agenda for the next regional gathering.

## **11. Thanks to Retiring Director - Andy Pittman**

Andy Pittman thanked the Alberta Government for the grant dollars, the retiring directors, Lyanne AlMBERG, for her years of service on the 4-H Alberta Board.

## **12. Looking ahead to 23/24 - Andy Pittman**

Andy Pittman commented on the upcoming year. The priorities for the board include good governance, meeting with Regional Chairs, hosting a Regional Gathering, and listening to volunteers and 4-H members.

## **13. Questions - previously submitted**

Kurt Kinnear commented on volunteer burnout and staff related questions.

Andy Pittman answered a question about having another Regional Gathering similar to the one that was hosted in January 2022.

## **14. Closing Comments and Adjournment - Andy Pittman**

Motion: I, Syeda Khurram, move that we adjourn the 2023 4-H Alberta AGM. Seconded by Amanda Hardman. Carried. Meeting adjourned at 12:30 p.m.



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4-H Alberta Board Chair  
Christine Suominen



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4-H Alberta Board Secretary  
Nora Paulovich