



4-H Alberta Board Meeting

DRAFT MINUTES

April 29, 2024

4:00 pm

Virtual

Attendees: Christine Suominen (Chair), Syeda Khurram, Nora Paulovich, Andrea Hanson, Janice Wirsta, Kathleen Linder, Scott Bodie, Simone Demers-Collins, Amanda Hardman, Andy Pittman, Carmen Andrew (GOA - observer), Kurt Kinnear (CEO), Teresa Wasney, Kelleen Tait (MNP), Philip Kang (MNP), Candice McKay, April Aspden

Regrets: Austin Andrew

Pledge

1. **Welcome/Opening Comments – Christine Suominen** opened the meeting at 4:06 pm.
2. **Approval of Agenda – Christine Suominen** - Motion to approve agenda as circulated made by Scott Bodie, seconded by Nora Paulovich, carried.
3. **Auditor's Report - Kelleen Tait (MNP)**
 - Review of financial report and financial statement as presented
 - Review of Audit Finding

Motion to approve the 2023 audited financial statements as presented made by Syeda Khurram, seconded by April Aspden, carried.

Motion to go in camera by Andrea Hanson, seconded by Nora Paulovich at 4:31 pm.

Teresa Wasney, Kurt Kinnear, Candice McKay and Carmen Andrew left meeting at 4:31 pm.

Motion to go out of camera by Kathleen Linder, seconded by Andrea Hanson at 4:43 pm.

Teresa Wasney, Kurt Kinnear, Candice McKay and Carmen Andrew joined meeting at 4:44 pm.

Kelleen Tait and Philip Kang left meeting at 4:45 pm.

- Discussed changing auditors for next year, Audit & Finance Committee recommendation is to stay with MNP for next year's audit.

Motion: Janice Wirsta makes motion to appoint MNP for 2024 audit, seconded by Syeda Khurram, carried.

AGM Plan:

- **Action Items:** Candice to work with Teresa on financials for document package. Signed financials to be sent to Teresa. Candice to decide if using recorded video or in person attendance at AGM

Candice McKay left meeting at 4:51 pm.

4. **Bylaws review and changes - Scott Bodie**
 - Discussed recommended revisions to bylaws with board

- **Action:** Change AGM agenda to amend bylaws first and then nominees

Motion to approve amendments to bylaws made by Scott Bodie, seconded by Syeda Khurram, no opposition, carried.

5. Slate of nominees to Board of Directors - Scott Bodie

- Discussed process of interviewing applicants and recommendations, 3 finalists put forward for the slate
- Arlene Good recommended for Calgary/South Area Director
- Wes Novotny recommended for Diversity Director
- Grace Tabler recommended for Youth Representative

Motion to approve slate of nominees for election at the AGM made by Scott Bodie, seconded by Andrea Hanson, no opposition, carried.

6. AGM - Christine Suominen

Motion to approve May 25, 2024 AGM made by Scott Bodie, seconded by Nora Paulovich, no opposition, carried.

- If travelling over 200km hotel costs will be covered
- Board self assessment was due last Friday, Christine and Syeda to review results
- AGM document package going out this week
- **Action:** Amanda to complete Strategic Plan with Christine
- **Action:** Board members must respond to registration form when receive document package to make sure we have quorum

7. Next Meeting: May 25, 2024 in person at 4-H Centre @ 1:15 pm

8. In-Camera motion made by Simone Demers-Collins, seconded by Andrea Hanson at 5:21 pm.

Teresa Wasney and Carmen Andrew left meeting at 5:22 pm.

Kurt Kinnear left the meeting at 5:35 pm.

Simone Demers-Collins moved to come out of camera, seconded by Kathleen Linder at 5:37 pm.

9. Adjournment: Amanda Hardman moved to adjourn the meeting at 5:39 pm.

Date: 06/03/2024

Chair: 

Christine Suominen

Date: 05/31/2024

Secretary: 

Nora Paulovich