



4-H Alberta Executive Meeting
DRAFT Minutes
December 17, 2025
4 pm
Virtual

Attendees: Christine Suominen (Chair), Nora Paulovich, Janice Wirsta, Kathleen Linder, Simone Demers-Collins, Austin Andrew, Andy Pittman, Arlene Good, Wesley Novotny, Kurt Kinnear (CEO), Teresa Wasney (Executive Assistant)

Regrets: Grace Tabler, Syeda Khurram

Pledge

1. **Opening Comments/Call to Order – Christine Suominen** - Chair called the meeting to order at 5:04 pm
2. **Approval of Agenda & Conflict of Interest Declaration – Christine Suominen**
3. **Board Governance Committees:**
 - i. **Strategic Growth - Austin Andrew**
 - Going through Strat Plan and making sure operations and governance are in alignment
 - ii. **Development - Simone Demers-Collins**
 - Circulated and presented report to the Board
 - Requesting talking points for the Board
 - iii. **Ad hoc - Risk Register - Austin Andrew**
 - Met in September
 - Need to enter numbers into Risk Register with full board involvement
 - **Action:** Exec Asst to send poll for February dates for board meeting for Risk Register
4. **Regional Gathering - Christine Suominen**
 - Summarized previous Regional Gathering
 - Leaders Conference
 - January meeting discussion suggestions
 - Conflict resolution
 - Volunteer acknowledgement
 - Board restructuring - 5 open vacancies

Action: Teresa to send out poll for date to regions and board

5. **Next Meeting: March 8-9, 2025 - In Person 4-H Centre**

i. Board Retreat

- HR training - HR to work with Executive committee
- Strategic Plan
- Governance
- Communication

- 6. In-Camera** - Motion to go in camera made by Kathleen Linder, seconded by Nora Paulovich at 5:41 pm, carried.

Teresa Wasney left meeting at 5:41 pm.

Kurt Kinnear left the meeting at 5:48 pm.

Motion to go out of camera made by Arlene Good, seconded by Wes Novotny, at 6:31 pm, carried.

- 7. Adjournment:** Motion to adjourn meeting made by Simone Demers-Collins at 6:32 pm.

Christine G. MacTaggart

Christine G. MacTaggart (Mar 12, 2025 14:45 CDT)

Board Chair/Christine MacTaggart

Simone Demers-Collins

Simone Demers-Collins (Mar 12, 2025 22:08 MDT)

Board Secretary/Simone Demers-Collins










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Final Audit Report

2025-03-13

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