

**4-H Alberta – Risk Register Board Meeting
February 10, 2025, 5-7:00 p.m.
Via Google Meet**

In attendance: Christine MacTaggart (chair), Simone Demers Collins (secretary), Syeda Khurram, Wesley Novotny, Arlene Good, Grace Tabler, Janice Wirsta, Kathleen Linder, Nora Paulovich, Austin Andrew

Regrets: Andy Pittman

Guest: Chris McNelly as human resource consulting group representative.

MacTaggart called the meeting to order at 5:04 p.m.

MOTION: Good/Linder that agenda be approved as circulated with the power to add, should the need arise. Carried.

CONFLICT OF INTEREST: No one had any to report.

CEO Search Committee

MacTaggart indicated that as a result of the vote by the board of directors, the committee is made up of MacTaggart, Wirsta, Khurram, Tabler, and Patti Brewin who will represent the 4-H Alberta Foundation.

McNelly outlined the process that will be followed, once the job description was approved by the committee.

It was suggested that it might serve the organization well, to have a community member involved in the selection of the new CEO. It was difficult to ascertain how this member would be chosen, and at what point in the selection process would they be involved. Without a solid solution to the selection process, the committee will keep this idea as a suggestion for the near future. It was also indicated that AB Agriculture & Irrigation had no need to be involved in the selection of the CEO.

In-Camera

MOTION: Andrew/Wirsta that the meeting go in-camera at 5:13 p.m. Carried.

Chris McNelly, HR, left the meeting at 5:36 p.m.

MOTION: Andrew/Linder that the meeting go-out-of-camera at 5:36 p.m. Carried.

4-H CANADA CONFERENCE WATCHING/VIEWING PARTY

This year's conference will be held April 11-13, 2025. MacTaggart asked if any of the board members would be interested in joining her for a viewing of the conference sessions at the 4-H Centre.

ACTION: Any director interested in attending the Viewing Party is to let MacTaggart know by the first week of March.

ACTION: 4-H Staff are to send out the schedule to 4-H Leaders, and suggest the option of an Alberta Viewing Party of the conference. MacTaggart/Staff are to decide a date for those interested to express their wish to participate and this is to be included in the Conference release info.

Kurt Kinnear, CEO, joined the meeting at 5:41 p.m.

4-H CANADA NATIONAL CONFERENCE 2026

Kinnear indicated that he has asked 4-H Alberta staff to work on a proposal for Alberta to host the 2026 National Conference, to be held January-February 2026.

ACTION: MacTaggart is to review the proposal and its feasibility prior to having the submission go to 4-H National Office.

4-H ALBERTA ANNUAL GENERAL MEETING (AGM) 2025

It was decided that the Lacombe Memorial Centre would be the preferred location for the 2025 AGM, given that the 4-H Centre has been previously booked.

ACTION: Board of Directors Meeting is to follow the AGM.

MOTION: Good/Khurram moved that the board of directors and CEO go in-camera at 6 p.m. Carried.

MOTION: Linder/Novotny that the board of directors and CEO go out-of-camera at 6:05 p.m. Carried.

Kurt Kinnear left the meeting at 6:06 p.m.

NAMING POLICY

MOTION: Demers-Collins/Good that the Naming Policy be adopted as written and provided in the board folder, with the following changes: address of 4-H Centre needs to be confirmed, and the words "And Procedure" are to be removed from the title, as the organization has agreed to separate procedures (the how) from the subject matter of any policy (the what). Carried.

ACTION: Demers-Collins to send email to all directors so that they can rank, 1-5, the five naming options which the Development Staff has identified. Responses are to be received by February 18, 2025.

Linder noted that naming the 4-H Hall of Fame should not be a consideration at this time, since it is a 4-H Honour that should not be attributed to any other group/organization/foundation.

RISK REGISTER: The risk register, and the corresponding ratings as established by the Risk Committee, were reviewed by all board members present.

ACTION: MacTaggart and Andrew to ensure that the suggested changes are recorded by the committee.

ADJOURNMENT: Paulovich moved meeting be adjourned at 7:01 p.m.

Christine G. MacTaggart
Christine G. MacTaggart (Mar 12, 2025 14:48 CDT)

Board Chair/Christine MacTaggart

Simone Demers-Collins
Simone Demers-Collins (Mar 12, 2025 11:03 MDT)

Board Secretary/Simone Demers-Collins










4-H AB Board Meeting Minutes - February 10 2025

Final Audit Report

2025-03-12

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