



**4-H Alberta Board Meeting  
DRAFT Minutes  
March 02, 2025  
7 pm  
Virtual**

**Attendees:** Christine MacTaggart (Suominen) (Chair), Janice Wirsta, Kathleen Linder, Simone Demers-Collins, Austin Andrew, Andy Pittman, Arlene Good, Wesley Novotny, Grace Tabler, Syeda Khurram

**Regrets:** Nora Paulovich

Chair MacTaggart called the meeting to order at 7:01 p.m.

This meeting was called to discuss the options for an interim CEO, until such time as the hiring committee has had the opportunity to interview and hire current CEO Kinnear's replacement.

Given that the proposed timeline is to have the announcement of the new CEO by May 1, and the position to be filled by June 15, ahead of this year's annual general meeting, the following recommendations were made for MacTaggart to discuss with Kinnear:

- that the interim CEO position be filled by splitting the responsibilities between two current 4-H Alberta staff members; and,
- that compensation for these extra duties also be split between those accepting the responsibilities.

Given the busy-ness of this time of the year for 4-H activities it was felt that this would allow both staff to work in their areas of strength, and perhaps ease the burden of a longer time holding the CEO responsibilities should the new CEO not be available within the time guidelines established.

Linder volunteered to take responsibility of purchasing a farewell gift for Kinnear.

Meeting adjourned by Linder at 7:34 p.m.

**Addendum: Motion by email on March 3, 2025.**

I, Janice Wirsta, moves that the co-interim CEOs for 4-H Alberta are Sherry Howey and Bridget Mahaffey, with the timeline of announcing the new CEO by May 1, 2025, and the start date to be before June 15, 2025.

Seconded by Arlene Good. Motion passed. 3 Directors abstained.

*Christine G. MacTaggart*  
[Christine G. MacTaggart \(Mar 12, 2025 14:46 CDT\)](#)

Board Chair/Christine MacTaggart

*Simone Demers-Collins*  
[Simone Demers-Collins \(Mar 12, 2025 11:05 MDT\)](#)

Board Secretary/Simone Demers-Collins










# 4-H AB Board Meeting Minutes - March 2 2025

Final Audit Report

2025-03-12

Created:	2025-03-11
By:	Executive Assistant (exec.assist@4hab.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAOnvIRC3m7H66nhfSjJ007WUtj8Jbl7zS

## "4-H AB Board Meeting Minutes - March 2 2025" History

-  Document created by Executive Assistant (exec.assist@4hab.com)  
2025-03-11 - 4:36:30 PM GMT
-  Document emailed to chair@4hab.com for signature  
2025-03-11 - 4:36:34 PM GMT
-  Document emailed to Simone Demers-Collins (simone.demers-collins@4hab.com) for signature  
2025-03-11 - 4:36:34 PM GMT
-  Email viewed by Simone Demers-Collins (simone.demers-collins@4hab.com)  
2025-03-12 - 5:03:57 PM GMT
-  Document e-signed by Simone Demers-Collins (simone.demers-collins@4hab.com)  
Signature Date: 2025-03-12 - 5:05:25 PM GMT - Time Source: server
-  Email viewed by chair@4hab.com  
2025-03-12 - 7:45:50 PM GMT
-  Signer chair@4hab.com entered name at signing as Christine G. MacTaggart  
2025-03-12 - 7:46:56 PM GMT
-  Document e-signed by Christine G. MacTaggart (chair@4hab.com)  
Signature Date: 2025-03-12 - 7:46:58 PM GMT - Time Source: server
-  Agreement completed.  
2025-03-12 - 7:46:58 PM GMT