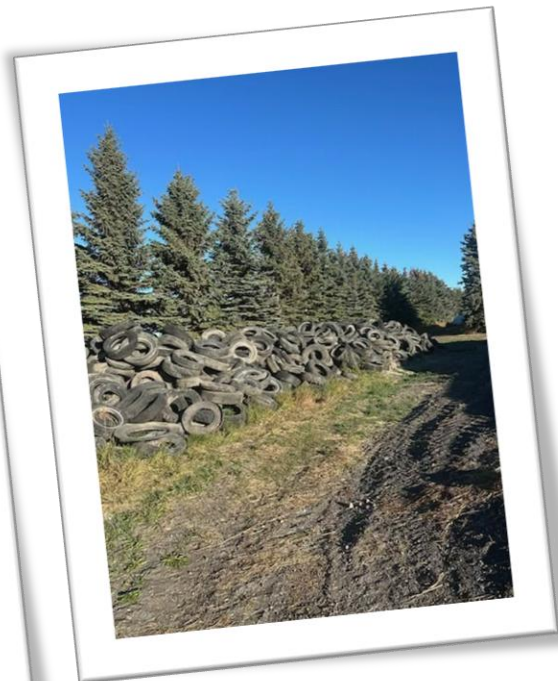




2026-2027

**4-H Rural Tire Recycling Roundup
Grant Program Guide**



1) Grant Purpose

For over 25 years, the Alberta Recycling Management Authority (ARMA) has partnered with the 4-H Alberta to provide fundraising opportunities for clubs across the province. The purpose of the 4-H Rural Tire Recycling Roundup Grant is to encourage the collection and recycling of scrap tires from Alberta farms, ranches and acreages while providing grant funding to support the activities of 4-H Clubs in Alberta. This initiative not only keeps tires out of landfills but also fosters teamwork and environmental stewardship among youth.

2) Eligible Participant Requirements

- a) 4-H Alberta Clubs.
 - i) Clubs must pre-register with the 4-H Alberta each quarter to be eligible to participate in the Rural Tire Recycling Roundup Grant program by contacting 4-H Alberta at 780.682.2153 or emailing recycle@4hab.com.

3) Timelines

- a) April 1, 2026 – March 1, 2027.
- b) The 4-H Rural Tire Recycling Grant runs year-round, clubs should register for Tire Roundups quarterly (Spring, Summer, Fall, Winter).

4) Scope and Funding

- a) ARMA provides funding for the collection of scrap tires at a per tire rate as follows:
 - Passenger & Light Truck \$1.75/tire
 - Medium Truck \$3.75/tire
 - Off Road & Agricultural \$8.25 /tire
 - i) Funding is distributed by ARMA to the 4-H Alberta on a quarterly basis; the 4-H Alberta will disperse the funds (less their administration fee) to participating clubs.
- b) Tires must be dropped off at an ARMA Registered Tire Processor or Registered Collection Site.
- c) 4-H Clubs are encouraged to submit photos of the tire pickup activities with permission, which may be used by 4-H Alberta and ARMA for promotional purposes.

5) Forms

Tire Collection Forms (TCFs)

Tire Collection Forms (TCFs) changed from preprinted triplicate carbon copies to digital forms. The old forms will still be accepted. Submission of complete and error free TCFs ensures efficient processing of all claims and ensures payments are issued without unnecessary delays. Participating 4-H Clubs are required to use the comments section of the form to explain the origin of the collected tires (silage pit reclamation/acreage/farm clean-up etc.).

Large Volume Pickup Requests

Pre-approval from ARMA (in writing) is required for **ANY** collection of over 250 tires. This includes multiple small collections from a single source over the quarter that total more than 250 tires.

[4-H-Large-Volume-Tire-Pickup-Request-fillable-2024.pdf](#) must be submitted with as much information as possible, including photographs, to ensure the request can be fully assessed and a response can be issued as quickly as possible. It is up to the club to ensure the approval form is submitted to recycle@4hab.com at least two weeks in advance.

The Club must arrange the tire delivery with the local collection site [Collection Site Finder](#) or processor.

Alberta Environmental Rubber Products
13520 – 170 Street, Edmonton, AB, T5V 1M7
Toll Free: 1.800.761.8473
Email: operations@aerpi.com

CRM of Canada Processing
1030 Western Drive, Crossfield, AB, T0M 0S0
Toll Free: 1.888.832.6276
Email: crmabpickup@crmrubber.com

Liberty Tire Recycling Canada Ltd.
57423 Range Road 253,
Sturgeon County, AB, T0G 1L1
Toll Free: 1.800.462.8884
Email: alberta@libertytire.com

Large volume collections that have not received prior written approval from ARMA may not be eligible for funding.

6) Payment

- a) Participating 4-H Clubs must submit the TCFs to 4-H Alberta for review according to the quarterly schedule on July 2, October 1, January 2, and April 1 (year-end deadline). Completed TCFs can be scanned and emailed to recycle@4hab.com.
- b) 4-H Alberta will submit a funding request package quarterly, including all submitted TCFs on behalf of all 4-H Clubs to ARMA.
- c) ARMA will review the funding request package and provide payment to 4-H Alberta within six (6) weeks of receipt. The TCFs must be complete and error-free to avoid payment delays.

It is each club's responsibility to ensure the program guide requirements are met.

Claims that do not adhere to guidelines may be delayed or even denied payment.

If you have any questions or require additional information, please contact 4-H Alberta at 780.682.2153 or email recycle@4hab.com.

Schedule A – Tire Collection Form Example

Businesses with 50 tires or less can have their tires collected by the 4-H Clubs. If a business has more than 50 tires, they should reach out to a Registered Tire Processor for direct collection, they can call ARMA if they need help.

Please use the description section to explain the origin of the material collected (farm clean up, acreage, work yard, etc.)

Clubs must ensure physical addresses (land location or rural address) are included on each form, please do not use PO box addresses.

Clubs can include any additional, relevant information with a claim. This can often aid verification of a claim and help ensure payment is received on time.

Tires must be dropped off at a Registered Processor or a Registered Collection Site as soon as possible after collection. Stockpiling material beyond the quarter end may result in a claim not being paid.

Club leaders who gather material on an informal basis MUST track where it has come from. Club leaders are not permitted to claim all this material as their own and submit one collection form. Each individual collection must be tracked.

COLLECTION INFORMATION:		
Eligible Tires: (Rim diameter size)	Number of Tires Collected	
	Collection 1 (C-1)	Collection 2 (C-2)
Passenger & Light Truck Tires: (up to 19.5")	200	30
Medium Truck Tires: (> 19.5")	33	2
Off-Road Tires: (8" up to 39")	6	
Agricultural Tires: (up to 39")	16	
Total:	255	32
<small>(Large Volume Form needed for >250 tires)</small>		
COLLECTED FROM: Farm, acreage, etc. located in Alberta (small business must under 50 tires*)		
C1: Describe the type of tire collection (farm site/acreage/worksite cleanup, silage tire weights) <i>Farm Clean up - Large Volume Pickup Request attached</i>		
Is this pickup from a small business (circle one): YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		If yes: Business Name:
Contact Name: <i>John Smith</i>	Location Address or Legal Land Description: <i>43102 Hwy 20</i>	Town: <i>Small Town</i>
Telephone or Email: <i>jsmith@anyemail.com</i>	Pick Up Date: <i>April 1, 2025</i>	Signature: <i>John J. Smith</i>
C2: Describe the type of tire collection (farm site/acreage/worksite cleanup, silage tire weights) <i>Small business yard Clean up</i>		
Is this pickup from a small business (circle one): YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		If yes: Business Name: <i>Bob's Hot Shot Service</i>
Contact Name: <i>Bob Doe</i>	Location Address or Legal Land Description: <i>Nw23-25-21-W4</i>	Town: <i>Small Town</i>
Telephone or Email: <i>780-123-4567</i>	Pick Up Date: <i>Apr 5, 2025</i>	Signature: <i>Bob Doe</i>
DESTINATION:		
Registered Tire Processor/ Collection Site Name: <i>Small Town Transfer Station</i>		Date of Delivery: <i>Apr 10, 2025</i>
Contact Name: <i>Mark Tire</i>	Authorized Signature: <i>Mark Tire</i>	
DECLARATION: The 4-H Club declares that these tires originated in Alberta and the information contained within is correct.		
Club Name: <i>My 4-H Club</i>		Telephone Number: <i>780-000-1111</i>
Driver Name: (Please Print) <i>Tom Driver</i>		Signature: <i>Tom Driver</i>
Distribution of Copies: 1. 4-H Club – Make a copy for club records 2. 4-H Alberta, www.4hab.com , 780 682-2153, recycle@4hab.com		
<small>Revised: Digital Version April 2024</small>		

Schedule B – Large Volume Pickup Requests

Alberta Recycling Management Authority
 P.O. Box 189, Edmonton, Alberta T5J 2J1
 Toll Free: 1-888-999-8762
4H@albertarecycling.ca
www.albertarecycling.ca

Large Volume Tire Pickup Request - 4-H Clubs

Please submit this completed form for any large pick up of over 250 tires from a single source and include photographs of the tires to be collected.

4-H Club Information	
Club Name	My 4-H Club
Contact Name	John Smith
Email Contact	tom_driver@gmail.com
Tire Collection Information	
Proposed date range for collection (not to exceed 30 days)	Start Date: June 8, 2026
	End Date: July 8, 2026
Total Number of Tires (estimate*)	250-300
Location of Tires (Physical Address)	43102 Hwy 20
Contact Name	John Smith
Contact Phone Number	780-555-1234
Contact Email	jsmith@anyemail.com
How were the tires generated? (i.e. farm tires, silage cleanup, etc.)	Farm Cleanup
Drop off Location Name: Where is the Club taking the tires? (identify processor, landfill, or transfer station name)	Small Town Transfer Station
Drop off location confirmed they will accept the tires. (provide conformation details)	Confirmation Date: May 1, 2026
	Confirmation Contact: Mark Tire

Clubs must attach a copy of this form to the Tire Collection Form for all large collections.

At least 15 days prior to the indicated start date
 Email completed request form to 4H@albertarecycling.ca

Alberta Recycling Use Only		
Collection Approved	Yes <input type="checkbox"/>	Name:
	No <input type="checkbox"/>	Date:

Revised April 2024

Schedule C - Frequently Asked Questions

Can the public drop off tires at the landfill and say they are for the 4- H Club? Tires dropped off at a landfill by the public cannot be designated for 4-H. The purpose of this Program is to collect scrap tires from farms, acreages, and residences. Every tire included on the claim must be collected and dropped off by a 4-H club with the correct paperwork.

Can we collect tires from businesses? The Program is designed to clean up the environment; however, clubs can service a business if the collection is 50 tires or less. Businesses with larger volumes can be serviced by Registered Processors directly.

Where do we take the tires, we collected? Prior to any collection taking place clubs must contact their nearest drop-off location (Registered Processor, local landfill, or transfer station, etc.) to arrange the tire drop off. Clubs can find details of their nearest Collection Site at [Collection Site Finder](#).

Can a club stockpile tires? Consolidation/stockpiling of materials is not allowed due to safety concerns and fire codes. All tires must be taken to a drop off location or be picked up by a Registered Processor as soon as possible following collection. Tires must be claimed in the quarter they are collected.

Is there another group or organization in Alberta that is doing this project? This is currently an exclusive partnership between ARMA and 4-H Alberta.

How important are the Tire Collection Forms? VERY IMPORTANT! Ensuring Tire Collection Forms are fully complete, without errors, not only speeds up the payment but allows ARMA to have the appropriate paperwork for accounting purposes. Random verification checks on individuals that you picked up tires from is completed prior to payment. The Program is funded through public funds, and it is ARMA's responsibility to use due diligence to ensure the funds are used appropriately. A club representative signing for individual donors is not allowed. Clubs are encouraged to submit photographs of collections with Tire Collection Forms to aid verification.

Can clubs or 4-H give out Charity receipts for tires? No. The tires are not being donated, they are being collected and ARMA is providing a grant for the collection of tires.