Northwest 4-H Regional Record Book Marking Sheet

4-H ALBERTA SMALL ENGINE INSERT

Club Year:			
Member's Name:			
Club:			
District:			
Age Category: Circle the corresponding age category	**Junior**	**Intermediate**	**Senior**
Marking Level: Circle the corresponding marking level	**Club**	**District**	**Regional**

BASE BOOK			
PAGE	**CONTENT**	**MARKERS COMMENTS**	**POINTS**
	Cover page - Include member name, club, district, region. Project inside the book. Member age and 4-H level (jr/int/sr)		/ **5**
7	Code of Conduct for 4-H in Canada - Signed and dated in the first month		/ **2**
8	My 4-H Year Plan		/ **5**
9	About Me		/ **5**
10	About My Club		/ **4**
11-14	Record of 4-H Club & Project Activities - Minimum of one entry per month		/ **20**
15-16	Record of 4-H District, Regional & Provincial Activities - If none attended state that		/ **5**
		BASE BOOK - SUB TOTAL (A)	/ **46**

SMALL ENGINE PROJECT INSERT			
PAGE	**CONTENT**	**MARKERS COMMENTS**	**POINTS**
3 - 4	About My Small Engine Project		/ **10**
5	Project Planning - 1 point per project per question, 2 points activities to try, and 1 point for overall details/completion.		/ **15**
6	Inventory		/ **10**
7 - 10	Project Log - track progress per project. 3 points per log sheet.		/ **12**
11 - 12	Monthly Project Reports - starts October 1 and ends on Achievement Day		/ **10**
13	Financial Summary for My Small Engine Projects - Project Expenses		/ **9**
14	Financial Summary Continued- Project Income, Profit or Loss circled (only required if you sold your projects)		/ **6**
15	Evaluation of My Small Engine Project - 2 points per question		/ **16**
16 - 17	Your Clipping Page - This may be placed in the book under a different tab. Do not dock if not in this spot.		/ **NA**
18	Record Book - Non Livestock Marking Guide	***DO NOT USE***	/ **NA**
		SMALL ENGINE PROJECT INSERT TOTAL POINTS (C)	/ **88**

BASE BOOK			
PAGE	**CONTENT**	**MARKERS COMMENTS**	**POINTS**
20	Financial Summary - Total all inserts together		/ **4**
21	Summary Of My 4-H Year		/ **20**
		BASE BOOK - SUB TOTAL (B)	/ **24**

OVERALL		
CONTENT	**MARKERS COMMENTS**	**POINTS**
4-H Extras - Must be labeled and dated, examples are; Pictures, Newspaper Clippings, Meeting Agendas, Handouts, Communication Activity and Judges Sheets **Only the first 5 entries will be marked		/ **10**
Neatness - more than penmanship; includes spelling, grammar, punctuation, spacing, consistency, same color ink used throughout		/ **10**
Organization, Creativity and Presentation		/ **5**
	OVERALL - TOTAL POINTS (D)	/ **25**

Continue to Summary Page 4 and Overall Marker's Comments

RECORD BOOK MARKING SUMMARY		
BASE BOOK - SUBTOTAL (A)	(A)	/ **46**
BASE BOOK - SUBTOTAL (B)	+(B)	/ **24**
TOTAL BASE BOOK	=	/ **70**
SMALL ENGINE PROJECT INSERT (C)	+(C)	/ **88**
TOTAL OVERALL (D)	+(D)	/ **25**
TOTAL POINTS	=	/ **183**
	PERCENTAGE	**%**

OVERALL MARKER'S COMMENTS

Marker Signature

Date